MEMBERS PRESENT: Deni Galileo, Stacey Chirnside, John Morgan, Francis Kwansa, Calvin Keeler, Leslie Reidel, Martha Buell, Gerry Turkel, Brian Hanson
ALSO PRESENT: Suzanne Potts, Office Manager

OPEN SESSION

President Galileo called the meeting to order at approximately 10:30 AM.

The agenda was unanimously approved as submitted.

The minutes for the November 19, 2018 meeting were presented to the committee by John Morgan. Francis Kwansa asked for clarification on what information should be presented in the Financial Report. After a short discussion and clarification, the minutes will be edited to make the language clearer. Leslie Reidel moved to approve the minutes with the suggested change, John Morgan seconded the motion, and the minutes were unanimously approved.

The position description for the Contract Maintenance Officer was discussed. After one minor grammatical revision, Martha Buell moved to approve the description, and Leslie Reidel seconded the motion. There was a unanimous vote for approving the description. A letter to potential applicants, with a deadline for submission of December 31, 2018, was then discussed. A draft will be written and sent to the members of the Executive Council for their approval. The availability of Executive Council members for interviews of applicants was discussed. Francis Kwansa and Leslie Reidel will not be available before February 11, 2019 since both will be teaching Study Abroad programs during Winter Session. The rest of the Executive Council may meet during the Winter Session to discuss applications, but no interviews will be conducted until the entire Executive Council is available.

The job description for the Communications Director was unanimously approved and will be sent to the Steering Committee to ask for applications.

Gerry Turkel gave an update on the work of the ad hoc committee on salary compression and inversion and gender and racial equity. He noted that nothing has happened since his last report. Methods on how to proceed were discussed.

At the Executive Council meeting on March 12, 2018, 4 AAUP-UD lobbyists, John Morgan, Deni Galileo, Gerry Turkel, and Leslie Reidel, were approved through December 2018 with the understanding that continuation after this date would need to be approved. Only John Morgan had officially registered with the State of Delaware’s Public Integrity Commission. Calvin Keeler suggested that going forward lobbyists should present reports so that the Executive Council can evaluate the process. The reports would be presented in Executive Session of Executive Council meetings. Deni Galileo suggested that lobbyists keep written records of their activities that will be presented to the Executive Council and kept confidential. Stacey Chirnside moved to reappoint all 4 lobbyists for calendar year 2019. Francis Kwansa seconded the motion and it was unanimously approved.

EXECUTIVE SESSION

Brian Hanson presented a Grievance Officer report, Gerry Turkel gave a Contract Maintenance Officer Report, and John Morgan gave a report of his activities as our local chapter’s lobbyist.

The meeting was adjourned at 12:30 PM.

Minutes prepared by Suzanne Potts and revised by John Morgan; approved by the Executive Council on January 25, 2019.